

# THE CLIENT FEE FOR RECEPTION SERVICES

## Basis of the fee

Pursuant to Section 32 of the Reception Act, a reasonable fee may be charged for reception services such as accommodation provided by the reception centre. According to the Government Decree, the fee may amount to a maximum of EUR 9.00 per day. The fee may be imposed on clients who have a regular income or significant assets. The fee is not charged or reduced if it threatens the essential subsistence of the client or his family.

## Content of the declaration of income

In order to establish income and assets and to decide on the client fee, the reception centre needs:

1. pay slips, i.e. proof of wages paid for the period requested and a copy of the employment contract(s).
2. bank statements of available bank accounts for the period requested.
3. written statements of any other income and assets.

When determining the client fee, the fee may be reduced by, for example:

- Health care expenses, e.g. prescription drugs prescribed by a doctor and paid for by the client.
- Expenses related to the execution of the work.
- Child day-care fees and after-school club fees.

If the client has such expenses, copies of these prescriptions, bills and receipts must also be attached to the declaration.

**The declaration must be returned by the due date. The client number must be entered in the upper right-hand corner of each document.**

**For spouses living in the same household, one joint declaration is enough.** If an adult child living with the parents is working, he or she must make a separate declaration.

## Returning the statement

Proofs should be sent to the Reception center in paper form (they can be left in the mailbox of the Reception center) or electronically to [asiaksmaksut.vok@puijola.net](mailto:asiaksmaksut.vok@puijola.net) Proofs can also be sent by post to Kuopion vastaanottokeskus/Asiaksmaksut, Kuopio Setlementti Puijola, Haapaniemenkatu 13, 70110 Kuopio.

**Failure to reply to the request for clarification does not prevent the matter from being resolved. If the report is not submitted by the deadline, the customer will be charged a fee.**

**Proof of service**

Pursuant to Section 60 of the Administrative Act, the decision on the customer fee to be charged must be notified to the customer in evidence. Therefore, the decision must be delivered to the client in person and cannot be sent by e-mail or letter.

## **Income limits for the client fee for reception services**



### **Person living alone or with children**

Size of family	Income per month (euro)
In all (adults + children)	
1(1+0)	1000
2 (1+1)	1410
3 (1+2)	1820
4 (1+3)	2230
5 (1+4)	2640

### **At least two adults living together**

Size of family (adults + children)	Combined income per month (euro)
2 (2+0)	1550
3 (2+1)	1960
4 (2+2)	2370
5 (2+3)	2780